



NEW SESSION ON ENVIRONMENTAL LEGISLATION COMPLIANCE ADDED!

All products placed on the market within the European Union must comply with the appropriate legislation. As the number of EC Directives continues to increase, organisations must plan and manage regulatory compliance processes to ensure that they meet the correct legislation.

This training course will demonstrate logical strategies for managing product legislation and the processes, procedures and problem solving necessary in relation to regulatory compliance. It will focus on European regulations, standards and certification and the key responsibilities of the manufacturer. Delegate participation is encouraged in forums and exercises, allowing attendees the opportunity to share experiences, thus addressing particular issues and providing an augmented learning atmosphere.

Your programme

08.45 Registration and refreshments

09.00 Introduction

- Why should regulatory compliance management concern companies?
- Examples of how and why compliance systems fail to deliver compliant equipment
- Outline strategic options for cost-effective compliance.

09.15 Session 1 - New approach to conformity assessment

- General EU requirements
- Principles and procedures for market entry
- CE marking and documentation.

09.50 Session 2 - EU directives, national regulations and contracts

- General transposed legal requirements
- Contractual requirements
- Responsibilities for manufacturers, importers and distributors.

10.25 Refreshments

10.45 Session 3 - Defining applicable EU directives and standards

- Scope and applicability of directives
- Determining applicable directives and relevant standards
- Examples.

11.20 Session 4 - The safety case

- Safety directives and legislation
- Safety cases
- Risk assessment
- *Practical example.*

11.55 Session 5 - Environmental Legislation Compliance

- EU Environmental legislation - REACH, RoHS, WEEE, Batteries and eco-design
- Main obligations for manufacturers, importers and distributors
- Compliance strategies.

12.30 Questions and discussion forum

12.45 Lunch

13.30 Session 6 - Best conformity assessment practices

- Compliance with standards
- Technical files
- Use of Notified Bodies
- Meeting due diligence requirements
- *Discussion forum.*

14.05 Session 7 - Regulatory compliance management strategies

- Strategies, methods, tools and resources
- Procedures and methods for projects
- Quality Management Systems (QMS)
- *Practice risk assessment.*

14.40 Refreshments

15.00 Session 8 - Tools for regulatory compliance

- Wish-lists for methods and tools
- Maintaining compliance during product life-cycle
- Possible solutions and tools
- General purpose planning tools
- Specialist solutions.

15.35 Questions and discussion forum

16.10 Close

Ever thought about in-company training?

This course can be delivered at your site. To discuss your training requirements, please call the Events Team on +44 (0)1372 367319.



Your speakers



Peter Burt - Technical Consultant, ERA Technology Ltd

Peter provides technical advice and consultancy to ERA Technology staff and clients on the application of safety and performance standards and regulations. He has developed practical and economic techniques for conformance that are used in client company procedures for compliance with national and international directives and regulations for safety.



Tony Maddocks - Chief Consultant

Tony has over 40 years experience working on EMC, radio product testing and product compliance for entry into European and US markets. He has worked on a number of BSI and IEC committees concerned with the development of EMC standards and until recently was chairman of the UK national committee on EMC. He was involved in the consultancy for the initial introduction of the EMC Directive into UK legislation and has represented the UK in Brussels on European standards development.



Paul Goodman - Senior Materials Consultant, ERA Technology Ltd

Paul provides consultancy on environmental legislation including the EU WEEE and RoHS Directives and the REACH regulation. He has led an investigation into the compliance with the RoHS Directive and regularly advises the UK Department for Business, Innovation and Skills (BIS) on issues relating to electrical equipment and legislation.

Booking form

Please photocopy this form if you wish to register more than one delegate. Send a second person at a discounted price!

Delegate details

Name <small>Dr Mr Mrs Miss</small>
Job Title
Organisation
Address
Postcode
Telephone
Fax
E-mail
VAT number (EU customers only)
<input type="checkbox"/> Please tick if you are happy to receive further information about ERA Technology Ltd via e-mail. It is our policy NOT to supply your details to third parties.

Bookings

I wish to make a firm booking for:

Regulatory Compliance Management

25 April 2012 Ref: 31210 17 October 2012 Ref: 31236

Fees*

Fee rate	Fee	VAT@20%	Total	Please tick
Early Booking Rate	£432.00	£86.40	£518.40	
Standard Rate	£480.00	£96.00	£576.00	

*AccessERA subscribers and additional delegates receive a 10% discount on these rates. If you subscribe to AccessERA and would like to use your AccessERA credits to attend, please contact The Events Team on: +44 (0)1372 367319. For more information on booking rates, please go to: <http://shop.era.co.uk>.

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BC12..... Date.....

Project No 40003.....

Venue:

Your course will take place at ERA Technology Ltd, Cleeve Road, Leatherhead, Surrey KT22 7SA, UK. It is a 15 minute walk from Leatherhead main-line station. Visitor car parking is available on-site. A location map and directions are available at: www.era.co.uk/location.

Early booking rates:

Early booking rates are valid up to one calendar month before the date of the course and can only be claimed at the time of booking.

Additional booking rates:

Additional booking rates are applicable to second and subsequent delegates and may only be claimed at the time of booking.

Did you know?

An AccessERA subscription is an excellent way of accessing technical advice and information in the right format at the right time. All AccessERA subscribers receive a 10% discount on the current course price at time of booking when the booking is made directly with the Events Team. To find out more, please call us on: +44 (0)1372 367319 or e-mail: events@era.co.uk.

Ways to book:

- <http://shop.era.co.uk>
Total security is assured and normal booking conditions apply.
- +44 (0)1372 367319 - please be prepared to quote a purchase order number or supply us with credit card details.
- +44 (0)1372 367321*
- The Events Team, ERA Technology Ltd, Cleeve Road, Leatherhead, Surrey KT22 7SA.

* Please note that booking forms received without payment will be considered binding and invoiced automatically.

Enquiries:

Please contact the Events Team by calling: +44 (0)1372 367319 or e-mail: events@era.co.uk.

How to pay:

Payment must be made before attendance at the event and must be made in £ sterling only. Acceptable methods of payment are by cheque (payable to ERA Technology Ltd), credit card or bank transfer. Bank transfers, free of all charges, can be made to ERA Technology Ltd via: HSBC, 9 The Boulevard, Crawley, RH10 1UT; sort code: 40-18-22, account no. 22178095. When paying by bank transfer, please quote the relevant course, reference number and the delegate and company name.

Cancellations and transfers:

Cancellations and transfers must be received in writing to the following address: the Events Team, ERA Technology Ltd - AccessERA, Cleeve Road, Leatherhead, KT22 7SA. Cancellations and transfers received up to the 15th working day prior to the event will be subject to a charge of 20% of the invoiced course fee + VAT or 20% of the AccessERA credits charged. After this 15 day deadline, transfers cannot be accepted and cancellations will be subject to payment in full or 100% of the AccessERA credits charged. Substitutions can be made at any time.

ERA Technology Ltd:

ERA Technology Ltd works at the leading edge of advanced technology consultancy and design. The business provides specialist, high value-added, technology-based services including design and development, testing, assessment and expert advice. For further information visit: www.era.co.uk.

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